
DRY CLEANING

COURSE DESCRIPTION

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Welcome to the Drycleaning shop and a course which can prepare you for a career in a field of work which is interesting, demanding very challenging, and financially rewarding.

This four-year high school course of study has been organized into definite units of work covering all the necessary knowledge and skills needed for the student who will be seeking employment in the dry cleaning industry.

Because the shop work involves only "live" garments, that is, real customers' garments and household items, the student, from the very first day to the last, works and studies under real working conditions. The school environment is the same environment students will find when they start working in the industry. The inspection criteria is the standard of quality demanded by the customer. The standard is quite high. As students progress, they develop standards of quality, the speed and the professionalism necessary for success in the dry cleaning and laundry industry.

The student will have shop experience not only in the mastery of manipulative skills but also in related information or technology and theory. Under the direction of the shop instructor, students will learn related information in order that they may have a complete understanding of why the operations of the trade are performed in certain ways.

Course work also involves the mathematics, science and terminology related to dry cleaning in order to have a better understanding and appreciation of the operations involved and to broaden their knowledge of the field. Each student's program will be individualized by his/her Individual Educational Plan (IEP).

SHOP SAFETY

Instruction in safety is an ongoing process beginning the first day students enter the shop as exploratory ninth graders and continuing through the ninth, tenth, eleventh and twelfth grades to graduation. Safety instruction is also an integral part of the adult technical program and the individual-referral program.

Proficiencies/Objectives:

As an outcome, students participating in the Dry Cleaning Course should be able to:

1. Work safely in a manner consistent with the School Safety Standards Plan and shop safety guidelines and seek to ~~prevent~~ accidents.
2. Operate and care for machinery and equipment so as to reduce the possibility of accidents.
3. Develop good habits of safe and clean shop maintenance, proper storage and handling of materials, and sanitation.
4. Use personal protective devices and proper clothing for safety purposes.
5. Develop skills in the safe use of hand and portable tools and instruments.
6. Practice good safety habits and cooperate with others in the promotion and operation of a safety program in the school shop/laboratory.
7. Follow first aid guidelines and report accidents.

SAFE PRACTICES IN THE DRY CLEANING SHOP

Safety Precautions: General Rules

1. You are not permitted to turn power on without the teacher's permission.
2. You are not permitted to operate a machine before or after school hours.
3. When using cleaning fluid and volatile solvents, make sure that windows are open or that adequate ventilation is provided. In addition when handling or exposing dry cleaning fluid, protective rubber gloves, goggles, and face masks must be worn.
4. Do not leave shop classroom without the teacher's permission.
5. Report all accidents to the teacher immediately.
6. Keep oil and greasy substances away from work.
7. Always wear comfortable shoes that cover the complete foot. Avoid thick-platformed shoes or sandals in shop.
8. Keep your hands away from your eyes and mouth when you are spotting. Always wear surgical gloves when spotting blood stains.
9. The right way is the best way and the safest way.
10. Tools or materials should be placed in their proper racks and placed so that they will not fall and cause injury. Chemicals must always be stored in fireproof metal closets and locked when not being used.
11. Machines should be shut down before any oiling, cleaning, or repairing is begun.
12. Make sure safety guards are in place before you use the machines.
13. Safety-approved eye protective devices must be worn when observing, aiding, or performing certain identified operations.
14. Cultivate personal caution in the observance of all posted safety signs.

SAFE PRACTICES IN THE DRY CLEANING SHOP

Safety Precautions: General Rules
(continued)

15. Never attempt to oil, adjust or clean up a machine while someone is operating it.
16. When moving about the shop, do not run. Always walk within the yellow and black safety lines.
17. For all injuries, minor and major, refer to the school nurse immediately.
18. Wipe up all spills immediately.
19. Keep work area and aisles debris-free.
20. Do not throw anything across the room or on the floor. Use proper receptacles for waste materials.
21. Follow government guidelines for removal and disposal of hazardous waste. All spotting chemical containers when empty must be rinsed out and uncovered before disposal.
22. If in doubt, ask for instructions. After you are given instructions, follow them.

GRADING SYSTEM

The grade you earn for each marking period is determined by 3 specific areas. Daily effort, class participation, and all test scores.

Explanation of Above Areas:

- A. Daily Effort - The effort, attitude and conduct you demonstrate on a daily basis. - 30%
- B. Class Participation - The participation you put forth in lesson work and on production work. - 50%
- C. Tests - Given as quizzes, unit tests, and practical tests (production). Quizzes and unit tests maybe written or oral. - 20%

Your final grade will be determined by the previous 3 marking periods averaged, final written exam, and final practical exam.

INSTRUCTOR'S STATEMENT OF INTENT AND COMMITMENT

A. **Instructor's Intent:**

It is this instructor's intent that the Drycleaning shop be run as much like a successful drycleaning plant as possible. Remember, this is a vocational course and it should prepare you as much as possible for the real world. As you look back over these course requirements you will find that they are geared to that purpose.

B. **Instructor's Commitment:**

It is the intent of this instructor to adhere to the course outline as the "ground rules" for the shop. You will be treated with respect and consideration. You will find that sincere effort on your part will be met with the instructor's sincere effort to be of total assistance to you in the learning of many difficult skills.

I have read the course description, rules, requirements, grading system and Instructor's intent and commitment for drycleaning and I am aware of all of them.

STUDENT: _____

PARENT: _____

DATE: _____